



**RULES OF THE PROCEDURE FOR THE GENERAL MEETING OF
SHAREHOLDERS**

**PT MANDIRI HERINDO ADIPERKASA Tbk
TAHUN BUKU 2023**



I. General Terms

Taking into account the provisions of Article 9 POJK No. 16/POJK.04/2020 concerning the Implementation of Electronic General Meeting of Shareholders of Public Companies, the Company will conduct the General Meeting of Shareholders ("Meeting") electronically using the e-RUPS provided by PT Kustodian Sentral Efek Indonesia ("KSEI"), therefore the Company urges Shareholders who wish to attend the Meeting to attend the Meeting electronically using the eASY.KSEI application system or to grant authority to the Company's Securities Administration Bureau, PT Raya Saham Registra. To use the eASY.KSEI application, Shareholders can access the eASY.KSEI menu, submenu eASY.KSEI Login, located at AKSes.KSEI facility (<https://akses.ksei.co.id/>).

II. Meeting Participants

- The Meeting will only be attended on a limited number of professionals, related Company management and the Meeting room is only intended for supporting facilities for the smooth implementation of the Meeting.
- Meeting participants are shareholders or their proxies whose names are recorded in the Company's Register of Shareholders (DPS) and/or owners of the Company's share balance in securities sub-accounts at PT Kustodian Sentral Efek Indonesia (KSEI) until the close of stock trading on the Indonesia Stock Exchange on Friday, April 5th 2024.
- Meeting Participants have the right to express opinions and/or ask questions in each Meeting Agenda.
- For Shareholders who exercise their voting rights through the eASY.KSEI application, they can submit their voting choices into the eASY.KSEI application. The deadline for giving a declaration of attendance or power of attorney and vote in the eASY.KSEI application is at 12.00 Western Indonesia Time on 1 (one) working day before the meeting date. In the event that the Shareholders or their Proxies vote through e-Voting in the eASY.KSEI application before the Meeting is conducted in accordance with the prevailing laws and regulations, such Shareholders or proxies are deemed to be valid to attend the Meeting.

III. Meeting Chairman (Leader) and Language

The meeting will be chaired by Mr. Sendang Pangganjar as Independent Commissioner who has been appointed by the Board of Commissioners. The meeting will be conducted in Indonesian language.



IV. Attendance Quorum

In accordance with the provisions of Article 13 of the Company's Articles of Association, Agenda No. 1, 2, 3, 4, 6 & 7 is valid if attended by at least more than 1/2 (one half) part of the total number of shares with valid voting rights issued by the Company. Meeting Agenda Number 5, in accordance with the provisions of Article 15 of the Company's Articles of Association, is valid if attended by at least 2/3 of the total shares with valid voting rights that have been issued by the Company.

V. Meeting Broadcast

Shareholders and/or their Proxies who have registered through the eASY.KSEI application can watch the proceedings of the Meeting through the AKSes.KSEI (<https://akses.ksei.co.id/>) application with the Meeting Chairman or parties appointed by the Meeting Chairman have the right to refuse to answer or not respond to questions that according to the Meeting Chairman or the appointed party and/or Notary are not related to the Meeting Agenda being discussed.

VI. Question and Answer Procedure through eASY.KSEI for Shareholders

- A Q&A session will be held at the end of the closing of each Agenda, the procedure for submitting questions and/or opinions as follows:
 - Questions and/or opinions are submitted through the chat box in the 'electronic option' column available on the e-meeting hall screen on eASY.KSEI for shareholders who attend the Meeting through the eASY.KSEI platform.
 - Questions and/or opinions can be submitted as long as the 'general meeting flow text' column has the status "discussion started for agenda item no." (According to the Agenda in progress).
 - For questions submitted through the eASY.KSEI platform, the Company will only provide responses/answers to questions and/or opinions made directly in the Meeting room and/or through the chat box in the eASY.KSEI system. Q&A features (such as raise hand) and chat available on zoom webinars will be disabled, so questions and/or opinions can only be asked through the eASY.KSEI system.
- The Chairman of the Meeting or the party appointed by the Chairman of the Meeting has the right to refuse to answer or not respond to questions that according to the Chairman of the Meeting or the appointed party and/or Notary Public are not related to the Agenda of the Meeting being discussed.



VII. Voting Procedures

- All decisions are taken based on deliberation for consensus. In the event that a decision based on deliberation for consensus is not reached, the Decision shall be taken by a majority vote of the number of votes validly issued in the Meeting taking into account the existing statutory provisions regarding the provisions of the quorum of attendance and quorum of the decision of the Meeting.
- The decision for each Agenda of the Meeting is valid if approved by more than 1/2 (one half) part of the number of votes cast with valid voting rights in the Meeting.
- Each share gives the right to its holder to issue 1 (one) vote, if a shareholder has more than one share, he is asked to vote only once and the vote represents the entire number of shares owned.
- Voting on each Meeting Agenda is taken from e-Voting through eASY.KSEI. Shareholders and/or Proxy Shareholders who have registered through the eASY.KSEI application, will receive a link via email registered on eASY.KSEI to go to the Meeting voting platform electronically.
- Voting is carried out after the completion of discussions in each Agenda and after being invited by the Chairman of the Meeting to the Shareholders or their Proxies to vote.
- In voting, Shareholders or their Proxies of shares with valid voting rights who are present at the Meeting but abstain (do not vote) are considered to issue the same vote as the majority of Shareholders who voted in accordance with Article 13 paragraph (7) of the Articles of Association and Article 47 POJK No. 15/POJK.04/2020 concerning the Plan and Implementation of the General Meeting of Shareholders of Public Companies.
- Shareholders or Shareholders' Proxies who vote in favor and vote in disapproval will then be counted by a Notary Public at the end of voting for each Agenda and followed by reading the voting results on each Agenda.



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